

**BLOCK LANE SURGERY  
PERSON SPECIFICATION**

**POST: SALARIED GENERAL PRACTITIONER**

**JOB CHARACTERISTICS**

**SKILLS**

*The skills required to carry out the job based on requirements in the job description. The level of degree of skill should be stated. It should be possible to demonstrate or test it at interview or other assessment method.*

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<ul style="list-style-type: none"> <li>• IT skills</li> <li>• Facilitation skills</li> <li>• Audit and evaluation skills</li> <li>• Leadership skills</li> <li>• Communication skills – verbal and written</li> <li>• Sound interpersonal skills – tact and diplomacy</li> <li>• Ability to plan, set objectives, priorities and review performance</li> <li>• Aptitude to learn and develop new skills</li> <li>• Flexibility to accept change and new approaches</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of using a primary care information system EMIS</li> <li>• URDU language skills</li> </ul>

**EXPERIENCE**

*The minimum level of relevant experience necessary in order to carry out the job.*

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<ul style="list-style-type: none"> <li>• Working in Primary Care</li> </ul>	<ul style="list-style-type: none"> <li>• Minor Surgery</li> </ul>

**KNOWLEDGE**

*The knowledge required to carry out the job effectively.*

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<ul style="list-style-type: none"> <li>• Understanding of the structure and role of primary care</li> <li>• Understanding of clinical governance</li> </ul>	<ul style="list-style-type: none"> <li>• Current developments on NHS policy and reform</li> <li>• The role and function of PCOs</li> </ul>

**QUALIFICATIONS**

*The minimum level of qualifications required to carry out the job.*

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<ul style="list-style-type: none"> <li>• MBCHB or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Minor Surgery</li> </ul>

<ul style="list-style-type: none"> <li>• Vocational training certificate from PMETB or certificate of equivalent experience</li> <li>• Current full GMC registration</li> </ul>	<ul style="list-style-type: none"> <li>• Eligibility for Obstetrics, Child Health Surveillance</li> <li>• Additional certifiable qualification in Family Planning, coil fitting</li> <li>• GP Specialist Skills</li> <li>• Evidence of further personal and professional development</li> </ul>
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### **WORK RELATED CIRCUMSTANCES**

*The requirements the job demands in terms of personal commitment.*

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>FLEXIBILITY</b>	Full driving license and use of car.	
<b>TRAINING</b>	Must be willing to undertake the training required to carry out the job	
<b>OTHER</b>	Satisfies the criteria of the Criminal Records Bureau as working with children and vulnerable adults.	
	Must abide by the Practice, Clinical Commissioning Group & NHS England's policies and procedures	
	Corporate loyalty and behaviour	
	Fit to carry out the duties of the post after reasonable adjustment under the terms of the Disability Discrimination Act 1995, have been made	